



# NORTHWEST ASSOCIATED CONSULTANTS, INC.

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## MEMORANDUM

TO: St. Anthony Village Planning Commission  
FROM: Stephen Grittman  
DATE: January 12, 2023  
MEETING DATE: January 17, 2023  
RE: January Planning Commission Agenda  
FILE NO: 323.02

For January's Planning Commission agenda, there are no pending applications for hearing or review. The Code Review Committee is working on additional code amendments that will come to the Commission as part of an upcoming hearing date.

For the January meeting, you will find three sets of documents. The first is a copy of the 2023 Planning Commission work plan reviewed in draft form last November. The second is a collection of draft materials that will be incorporated into the City's Goal Setting activities later in the month. There are three components to the Goal-Setting materials: (1) a Powerpoint that summarizes 2022 accomplishments, and ongoing or upcoming activities; (2) an "Emerging Issues" chart that identifies planning-related elements the City is likely to encounter in the next few years; and (3) an Implementation Matrix for tasks that were directed by the adoption of the 2040 Comprehensive Plan, along with my notes as to status for the planning-related activities.

The Matrix includes a long list of activities for other departments. This version does not include the status of those elements – they are being completed by other staff in preparation for the Goal Setting packet materials.

For discussion at the Commission meeting, I would welcome your comments and questions related to these or other items. The Commission chair is also invited to participate in the Goal Setting sessions, and we can raise your suggestions or questions as appropriate.

Finally, the third set of documents is a collection of Planning Commission training materials, many of which you may have seen. Because the current Commissioners are returning for 2023, I have not planned any particular orientation time, but thought I would provide these materials, and we can discuss any of the parts you would like at the upcoming meeting. If the

Commission's preference is for a more structured presentation, I would be happy to prepare that for a future meeting. In the meantime, feel free to review the attached material and we will discuss as desired.