



MEMORANDUM

To: Saint Anthony Village City Council
From: Charlie Yunker, City Manager
Date: September 13, 2022 City Council Meeting
Resolution: Approval of Resolution 22-064 -Special Event Permit for the St. Anthony Kiwanis Club at the Central Park Pavilion

OVERVIEW

In front of you this evening is a resolution to approve a special event permit request from St. Anthony Kiwanis Club to hold a Special Event on October 29, 2022 at the Central Park Pavilion from 2-10 PM.

Staff has created a special event permit to facilitate gathering event information, department head reviews of event, and staff recommendations to the City Council. The special event permit is used if the event fits one or more of the following criteria:

- Expected attendance of more than 100 people and open to the general public
- Event is requesting the use of city property and/or street closures
- There will be amplified live or pre-recorded music
- There will be the sale of alcoholic beverages

The applicant is seeking permission to host a Pumpkin Decorating and Auction at the Central Park Pavilion which is city property.

Staff has reviewed the special event, confirmed rental of the Pavilion with Community Services and recommends approval.

ATTACHMENTS:

- Application
- Resolution 22-064