



January 10, 2023

Honorable Mayor, City Council, and Staff  
C/O Charlie Yunker, City Manager  
City of St. Anthony Village  
3301 Silver Lake Road NE  
St. Anthony, MN 55418

Re: 2022 Delegated Contract Process Agreement  
St. Anthony Village, MN

Dear Honorable Mayor, City Council and Staff:

Attached for your consideration is the 2022 Delegated Contract Process Agreement. This agreement delegates to Minnesota Department of Transportation (MnDOT) the authority to manage funds that would be awarded to St. Anthony Village from the Federal Government.

In the past, the City has received federal funding for the Highway Safety Improvement Program for sidewalk and intersection improvements. This is the process that allows the federal funds to flow down to local government.

MnDOT has all the proper federal controls and contract administration processes in place to administer these funds for local governments. The City has approved past delegated process agreements as routine business, as these agreements are revised.

Staff recommends the City consider approval of the 2022 Delegated Contract Process Agreement. If you have any questions regarding this agreement, please feel free to call me at 612.388.9652.

Sincerely,  
WSB

Justin Messner, PE  
City Engineer

Attachments

cc: Jeremy Gumke, City of St. Anthony Village  
Nicole Miller, City of St. Anthony Village