

1
2
3
4
5 CITY OF ST. ANTHONY
6 CITY COUNCIL REGULAR MEETING MINUTES
7 FEBRUARY 13, 2024

8
9 **CALL TO ORDER.**

10
11 Mayor Webster called the meeting to order at 7:00 p.m.
12

13
14 **PLEDGE OF ALLEGIANCE.**

15 Mayor Webster invited the Council and audience to join in the Pledge of Allegiance.
16

17
18 **ROLL CALL.**

19 Present: Mayor Webster, Councilmembers Doolan, Jenson, Randle and Stephens.
20

21 Absent: None
22

23 Also Present: City Manager Charlie Yunker, Police Chief Jeffrey Spiess, Finance Director Deborah
24 Maloney,
25

26 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON ALL OF THE FOLLOWING
27 ITEMS.**

28 **I. APPROVAL OF FEBRUARY 13, 2024 CITY COUNCIL MEETING AGENDA.**

29 Motion by Councilmember Doolan, seconded by Councilmember Jenson, to approve the City
30 Council Meeting Agenda of February 13, 2024 as presented.
31

32 **Motion carried 5-0.**

33 **II. PROCLAMATIONS AND RECOGNITION.**

34 A. **Swearing in of Police Chief Jeffrey Spiess.**

35 City Manager Yunker introduced Police Chief Jeffrey Spiess and provided some background
36 information.
37

38 Mayor Webster administered the swearing in of Police Chief Jeffrey Spiess. Photographs were
39 taken.
40

41 Police Chief Spiess stated the turnout this evening is very humbling for him. The relationships
42 within the City are very strong. He thanked numerous people for their support.
43

44 Mayor Webster stated she is grateful on behalf of St. Anthony that Police Chief Jeffrey Spiess is
45 the leader. She is very proud of the Police Department.
46

1 City Council Regular Meeting Minutes
2

3 February 13, 2024
4

5 Page 2
6

7 **III. CONSENT AGENDA.**

8

- 9 A. Approval of January 23, 2024 City Council Meeting Minutes.
- 10 B. Claims.
- 11 C. License and Permits.
- 12 D. Resolution 24-015 – Adopting the Standing Rules of Conduct for City Council.
- 13 E. Resolution 24-016 – Approving the 2024 Appointments to the Parks and Environmental
- 14 Commission.

15 Motion by Councilmember Jenson, seconded by Councilmember Stephens, to approve the
16 Consent Agenda items.
17

18 **Motion carried 5-0.**
19

20 **IV. PUBLIC HEARING.**

21

- 22 A. 2025 Budget Calendar and Process.

23 Finance Director Deborah Maloney reviewed a Power Point presentation including the 2025
24 Budget Calendar, General Fund Revenues, General Fund Expenditures, and General Fund and
25 Overall Levies.
26

27 Ms. Maloney reviewed the Budget Calendar in detail. Pie charts showing the 2024 General Fund
28 Revenues and General Fund Expenditures were explained. The 2024 Proposed General Fund is
29 \$5,938,338 which is an 8.37% increase from 2023. The infrastructure improvement fund is
30 proposed for 2024 to be \$635,447 which is an 807.78% increase over 2023. Total change
31 including all funds is \$503,708 which is a 5.80% increase over 2023.
32

33 Mayor Webster opened the public hearing at 7:30 p.m.
34

35 Mayor Webster closed the public hearing at 7:32 p.m.
36

37 **V. REPORTS FROM COMMISSION AND STAFF.**
38

39

- 40 A. Planning Commission 2024 Work Plan.

41 City Manager Yunker reviewed the 2024 Work Plan for the Planning Commission.
42

43 Motion by Councilmember Doolan, seconded by Councilmember Randle, to approve Planning
44 Commission 2024 Work Plan as presented.
45

46 **Motion carried 5-0.**
47

48

- 49 B. Parks & Environmental Commission 2024 Work Plan.

City Council Regular Meeting Minutes

February 13, 2024

Page 3

1 City Manager Yunker reviewed the 2024 Work Plan for the Parks & Environmental
2 Commission.

3
4 Motion by Councilmember Randle, seconded by Councilmember Jenson, to approve the Parks &
5 Environmental Commission 2024 Work Plan as presented.

6
7 **Motion carried 5-0.**
8

9 **VI. GENERAL BUSINESS OF COUNCIL.**

10 A. Administration Annual Report.

11
12 City Manager Yunker reviewed a Power Point including City Council, 2023 Meetings, 2023
13 Strategic Plan, Tour of City Facilities, Urban Land Institute Technical Assistance Panel,
14 Administration, Administration Department, 2023 Significant Events, Community Development,
15 Code Review Committee, Community Outreach, Ways to Connect and Engage, Spirit of St.
16 Anthony Award, Students in Government, Clean Up Day, Climate Plan, Community Affiliations,
17 Grants & Cooperative Ventures, and Planning for 2024. More detail on the Administration
18 Department and other Departments is available on the website WWW.SAVMN.COM.
19

20
21 Mayor Webster thanked Mr. Yunker for such a thorough presentation. The inspection and permit
22 process is very important. She noted over the past 25 years almost \$35M has been brought to the
23 City through grants and how that money has not been levied.

24 **VII. REPORTS FROM CITY MANAGER AND COUNCIL MEMBERS.**

25
26 City Manager Yunker had no report.

27
28 Councilmember Randle had no report.

29
30
31 Councilmember Doolan stated on February 1 and 2, she attended the Ehlers Financial Seminar to
32 learn about TIF Financing. On February 4, she attended a legislative update on affordable
33 housing. On February 5, she attended the work session to interview Parks & Environmental
34 Commission candidates. On February 6, she attended a legislative update at the Chamber of
35 Commerce. She also attended a retirement for a St. Anthony/New Brighton employee, who has
36 served as a swimming judge for 43 years. Also on February 6, she attended the MWMO
37 Meeting. On February 7, she did judging for the Water Conservation Contest. On February 8, she
38 attended the Joint Work Session with Falcon Heights City Council. On February 9 and 10 she
39 attended the League of MN Cities Elected Leader Institute.

40
41 Councilmember Jenson stated on February 1 and 2, he attended the Ehlers Financial Seminar. On
42 February 5, he participated in the Parks & Environmental Commission interviews. On February
43 8, he attended the Joint Work Session with the Falcon Heights City Council. On February 9 he
44 attended the Ramsey County Local League of Governments Program Meeting.

City Council Regular Meeting Minutes

February 13, 2024

Page 4

1 Councilmember Stephens stated she continues with her onboarding for the City Council and she
2 also attended all the training sessions the other Councilmembers mentioned.
3

4 Mayor Webster stated as she mentioned in the work session part of the plan for City Council is a
5 Professional Development Plan. She referred to the 10 Core Competencies for Elected Leaders
6 that League of MN Cities showcases. On January 25, she had an online meeting with the Sister
7 Cities Organization. February 1-2, she attended the MN Public Finance Seminar hosted by
8 Ehlers. On February 4, she attended the Housing Justice Meeting. On February 5, she was
9 present for the Parks & Environmental Commission interviews. On February 6, City Manager
10 Yunker and she had an interview with WCCO radio. On February 8, she attended the joint
11 meeting with Falcon Heights City Council. On February 9-10, she attended the League of MN
12 Cities Elected Leaders Meeting. On February 12, she attended the Regional Council of Mayors
13 Meeting. On February 13, she attended the MN Chamber of Commerce Event.
14

15 **VIII. COMMUNITY FORUM – NONE.**

16
17 No one appeared to address the Council.
18

19 **IX. INFORMATION AND ANNOUNCEMENTS.**

20
21 Councilmember Doolan noted on February 14, Three Rivers Park District is opening their
22 website for comments on Silverwood Park.
23

24 **X. ADJOURNMENT.**

25
26 Motion by Councilmember Stephens, seconded by Councilmember Jenson, to adjourn the
27 meeting at 8:00 p.m.
28

29 **Motion carried 5-0.**
30

31 Respectfully submitted,
32 Debbie Wolfe
33 *TimeSaver Off Site Secretarial, Inc.*
34

35 _____
36 Mayor
37 ATTEST: _____
38 City Clerk