

1 CITY OF ST. ANTHONY
2 CITY COUNCIL REGULAR MEETING MINUTES
3 MAY 10, 2022
4

5 **CALL TO ORDER.**

6
7 Mayor Stille called the meeting to order at 7:00 p.m.
8

9 **PLEDGE OF ALLEGIANCE.**

10
11 Mayor Stille invited the Council and audience to join him in the Pledge of Allegiance.
12

13 **ROLL CALL.**

14
15 Present: Mayor Stille, Councilmembers Jenson, Randle, Walker and Webster.

16 Absent: None

17 Also Present: City Manager Charlie Yunker, Finance Director Shelly Rueckert, and City Planner
18 Stephen Grittman.

19 Guests: Stacie Kvilvang (Ehlers & Associates).
20

21 **CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON ALL OF THE FOLLOWING**
22 **ITEMS.**

23
24 **I. APPROVAL OF MAY 10, 2022 CITY COUNCIL MEETING AGENDA.**

25
26 Mayor Stille requested to add an item to the agenda, Presentation by Student Government
27 Representatives.

28
29 Motion by Councilmember Randle, seconded by Councilmember Jenson, to approve the City
30 Council Meeting Agenda of May 10, 2022.

31
32 **Motion carried 5-0.**

33
34 **II. PROCLAMATIONS AND RECOGNITIONS**

35
36 Bella, student, stated that they were able to learn a lot about the Saint Anthony government
37 today, which was enjoyable.

38
39 Sophie, Senior at Saint Anthony High School, stated that she a great time learning about the City
40 government today. She enjoyed learning more about what goes on in different buildings and
41 about planning. She also enjoyed the mock City Council meeting.

42
43 Mayor Stille commented that staff and the Council enjoy that experience, noting it is nice to be
44 able to explain things done in the City. He was glad to hear the students enjoyed that experience.
45

46 **III. CONSENT AGENDA.**

47
48 A. Approve April 26, 2022, Council meeting minutes.

49 B. Licenses and permits.

1 C. Claims.

2 D. Resolution 22-045 – Resolution Approving a Request to Keep Four (4) Female Chickens
3 in an R-1 Zoning District at 3304 32nd Avenue NE.

4
5 Motion by Councilmember Webster, seconded by Councilmember Jenson to approve the
6 Consent Agenda items.

7
8 **Motion carried 5-0.**

9
10 **IV. PUBLIC HEARING – NONE.**

11
12 **V. REPORTS FROM COMMISSION AND STAFF – NONE.**

13
14 **VI. GENERAL BUSINESS OF COUNCIL.**

15
16 A. Resolution 22-046 – Resolution Relating to \$2,385,000 General Obligation Improvement
17 Bonds, Series 2022A; Authorizing the Issuance, Awarding the Sale, Fixing the Form and
18 Details, Providing for the Execution and Delivery Thereof and the Security Therefor and
19 Levying Ad Valorem Taxes for the Payment Thereof.

20
21 Stacie Kvilvang, Ehlers & Associates, reported that the bond sale occurred earlier this morning
22 for the 2023 street reconstruction projects. Prior to the bond sale there was a ratings call, and the
23 AA rating of the City was affirmed. Three bids were received with Northland Securities being
24 the low bidder with a true interest cost of 3.19 percent. She noted that the bonds were reduced
25 by \$5,000.

26
27 Mayor Stille stated that the anticipated interest cost at the last meeting was 2.91 percent but
28 recognized that interest rates are rising. He asked for an update on what has been seen with
29 interest rates in the last ten years.

30
31 Ms. Kvilvang stated that in the past ten years all of the interest rates have predominantly been
32 under three percent, but prior to that period the interest rates were well over that and closer to
33 four percent. She noted the ebb and flow from the recession in 2009 and then creeping back up.

34
35 Motion by Councilmember Webster, seconded by Councilmember Randle, to approve
36 Resolution 22-046 – Relating to \$2,385,000 General Obligation Improvement Bonds, Series
37 2022A; Authorizing the Issuance, Awarding the Sale to Northland Securities, Fixing the Form
38 and Details, Providing for the Execution and Delivery Thereof and the Security Therefor and
39 Levying Ad Valorem Taxes for the Payment Thereof.

40
41 **Motion carried 5-0.**

42
43 B. Resolution 22-047 – Resolution Approving the Use of Central Park Pavilion and Parking
44 Lot for a Special Event on June 4, 2022.

45

1 City Manager Yunker reviewed the resolution with the Council and indicated the St. Anthony
2 New Brighton Education (SANBE) Foundation is requesting a special event permit to hold a
3 party at the Central Park pavilion and parking lot on June 4, 2022, from 6-10 p.m.
4

5 Staff created a special event permit to facilitate gathering event information, department head
6 reviews of the event, and staff recommendations to the City Council. The special event permit is
7 used if the event fits one or more of the following criteria:

- 8 • Expected attendance of more than 100 people and open to the general public
- 9 • Event is requesting the use of City property and/or street closures
- 10 • There will be amplified live or pre-recorded music
- 11 • There will be the sale of alcoholic beverages

12
13 The applicant is seeking permission to host an event at the Central Park pavilion and parking lot
14 which will include alcoholic beverages, amplified pre-recorded music, and will be held on City
15 property.
16

17 Staff has reviewed the special event and recommends approval.
18

19 Mayor Stille commented that he believes this is the new time a permit is requested because of the
20 new process implemented. He mentioned the beer truck and possible food truck and related note
21 that those should be moved to the parking lot.
22

23 Mr. Yunker confirmed that those activities would be moved to the parking lot if used.
24

25 Mayor Stille explained that there is a water sensor in the grass and therefore the grass is not
26 designed for vehicle traffic. He commented that there have been complaints about loud music at
27 past events held in that location. He cautioned against anyone that will have music at their
28 events to be mindful of the direction the speakers are facing and the proximity to the residential
29 homes. He noted that the City has not received a complaint about this event in the past.
30

31 Motion by Councilmember Walker, seconded by Councilmember Jenson, to approve Resolution
32 22-047 – Approving the Use of Central Park Pavilion and Parking Lot for a Special Event on
33 June 4, 2022.
34

35 **Motion carried 5-0.**

36
37 C. Finance Annual Report.
38

39 Finance Director Rueckert provided a PowerPoint presentation of the 2021 Finance Annual
40 Report. She presented an overview of the finance department, its staff members, and core
41 accounting functions. She identified finance activity unique to 2021, technological advances,
42 long term financial management, and support staff to agencies. She reviewed the finance
43 brochure and advised where the report can be found on the City's website.
44

45 Mayor Stille thanked staff for the presentation.
46

1 Councilmember Webster thanked staff for their great work and an excellent report.

2
3 Councilmember Jenson appreciated how the activities performed by staff were split out to ensure
4 everyone received proper credit. He stated that he also liked to see the requirements that are
5 fulfilled to outside agencies. He stated that this technical data assists the City in continuing to
6 secure its AA bond rating. He commented that the Council and residents are lucky to have such
7 a highly functioning group of staff.

8
9 Mayor Stille acknowledged the financial staff members and expressed appreciation for the work
10 performed by the finance department. He recognized the initiative of staff to take advantage of
11 opportunities to provide service to other agencies such as NineNorth, Birchwood, and the WMO.
12 He also acknowledged the work staff has done to ensure future road projects can be funded
13 internally rather than through bonding. He noted that the tiered water usage structure has
14 encouraged more conservation, which also saves the City money.

15
16 D. Ordinance 2022-03 – Amending the St. Anthony City Code by Amending Sections
17 Related to Swimming Pools, Refuse Handling, Signs, Natural Landscapes, Parking,
18 Accessory Uses, and Administrative Procedures – Second Reading.

19
20 City Planner Gritman reviewed the ordinance with the Council and indicated that staff made one
21 amendment to the proposed language as discussed with the first reading. That change replaced a
22 portion of the safety requirements for swimming pools, hot tubs, and spas with language
23 proposed by Council Walker. Mr. Gritman read the updated language, noting it now states: “All
24 pools, hot tubs, or spas shall be ~~provided with~~ required to have safeguards to prevent children
25 from gaining uncontrollable access.”

26
27 Mayor Stille noted that this is the second reading and has been discussed in depth.

28
29 Motion by Councilmember Jenson, seconded by Councilmember Walker, to approve Second
30 Reading, and Adopt Ordinance 2022-03 –Amending the St. Anthony City Code by Amending
31 Sections Related to Swimming Pools, Refuse Handling, Signs, Natural Landscapes, Parking,
32 Accessory Uses, and Administrative Procedures.

33
34 **Motion carried 5-0.**

35
36 **VII. REPORTS FROM CITY MANAGER AND COUNCIL MEMBERS.**

37
38 City Manager Yunker reported that the Students in Government visit went great and thanked all
39 the staff that were involved in that event. He highlighted some of the feedback received from the
40 students, noting that overall, the students enjoyed the event and would not recommend any
41 changes.

42
43 Councilmember Webster stated that at the meeting two weeks ago she spoke about cleanup day
44 but was unable to attend because of illness. She stated that unfortunately she will also miss the
45 meeting on May 21st where the Council will learn more about fire operations. She commented
46 that she is excited to attend the annual Chamber of Commerce meeting this Thursday.

1
2 Councilmember Randle had no report.

3
4 Councilmember Jenson stated he attended the clean up day on May 7th and on May 5th he was
5 notified he has been appointed to the Board of Directors for Northeast Youth and Family
6 Services.

7
8 Councilmember Walker stated he attended the clean up day which was a lovely event.
9

10 Mayor Stille stated he attended the Students in Government on April 27th and found that very
11 enjoyable. He stated that same day he attended the badge ceremony for the new firefighters,
12 noting that three new firefighters received their badges after an extensive yearlong training. He
13 recognized the dedication, time, and effort of those that serve in that capacity. He also noted that
14 promotion to Fire Captain. He stated that perhaps the event is publicized more to the public next
15 year. He stated that he also attended cleanup day on May 7th and the Regional Council of
16 Mayors meeting on May 9th which focused on water. He noted grant funding opportunities that
17 are available to cities. He stated that the Mississippi Water Management Board met earlier today
18 to conduct its typical meeting and provided a brief update on a grant of \$387,000 that was
19 awarded to an affordable housing developer to construct a stormwater capture facility that will
20 recapture water for irrigation and toilet flushing.

21
22 **VIII. COMMUNITY FORUM.**

23
24 Mayor Stille invited residents to come forward at this time and address the Council on items that
25 are not on the regular agenda.

26
27 Hearing none, Mayor Stille moved forward with the agenda.

28
29 **IX. INFORMATION AND ANNOUNCEMENTS.**

30
31 A. Water Tower Design Contest Results.

32
33 City Manager Yunker presented the top choice of the residents for the water tower design, which
34 was photo one that featured the two-toned design.

35
36 Mayor Stille stated that the Council directed staff to come up with some neutral cost designs. He
37 commented that he does like the incorporation of the blue coloring.

38
39 B. Future Agenda Items.

40
41 Noted.

42
43 **X. ADJOURNMENT.**

44
45 Mayor Stille adjourned the meeting at 7:51 p.m.
46

City Council Regular Meeting Minutes

May 10, 2022

Page 6

1
2
3
4
5
6
7
8
9

Respectfully submitted,
Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Mayor

ATTEST: _____
City Clerk