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Memorandum

To: *Mark Casey, City Manager*

From: *Tony Miller, EIT*

Date: *December 1, 2016*

Re: *Weekly Update for the Mirror Lake Stormwater Quality Improvements*
WSB Project No. 1626-79

The Contractor is planning on digging a sump/sediment basin in front of the outlet control structure next week. This basin will help sediment to settle to the bottom of the lake before the water discharges downstream. The Contractor will also use this basin to pump from in an effort to further dewater the lake.