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Memorandum

To: *Mark Casey, City Manager*
Jay Hartman, Director of Public Works

From: *Tony Miller, EIT*

Date: *February 1, 2018*

Re: *Weekly Update for the Mirror Lake Stormwater Quality Improvements*
WSB Project No. 1626-79

Most of the excavation has been completed. The contractor has stockpiled some soil on the west side of the lake to use for the construction of the berm. The contractor is planning on removing and replacing the outlet control structure next week. Dewatering may be needed during this process to keep the construction area dry.

Once the outlet control structure is replaced, the contractor will rough grade the berm and haul any extra soils off site. At this point the contractor will be finished with the winter work. When the soils dry out in the spring, the contractor will complete final grading and restoration of the disturbed soils. The contractor will also perform maintenance, as needed, on the vegetation and trees planted last spring/summer.

If you have any questions related to the project please contact me at 612-554-6974.