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Memorandum

To: *Mark Casey, City Manager*
Jay Hartman, Director of Public Works

From: *Tony Miller, EIT*

Date: *February 16, 2018*

Re: *Weekly Update for the Mirror Lake Stormwater Quality Improvements*
WSB Project No. 1626-79

The Contractor removed/replaced the outlet control structure this week. Next week the contractor will use the stockpiled soils to construct/rough-grade the berm. Rough-grade refers to moving the soil as close to the finished elevation as possible during winter/wet conditions. Any additional soils will be hauled off site.

At this point the contractor will be finished with the winter work. When the soils dry out in the spring, the contractor will complete final grading and restoration of the disturbed soils. The contractor will also perform maintenance, as needed, on the vegetation and trees planted last spring/summer.

If you have any questions related to the project please contact me at 612-554-6974.