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## **Memorandum**

**To:** *Mark Casey, City Manager*  
*Jay Hartman, Director of Public Works*

**From:** *Tony Miller, EIT*

**Date:** *March 15, 2018*

**Re:** *Weekly Update for the Mirror Lake Stormwater Quality Improvements*  
*WSB Project No. 1626-79*

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The outlet control structure and the berm have been constructed/rough-graded and all additional soils have been hauled off site. Rough-grading refers to moving the soil as close to the finished elevation as possible during winter/wet conditions. The contractor will be installing temporary soil stabilization next week. This temporary soil stabilization will prevent erosion until the spring when the seed and erosion control blanket can be installed.

At this point the contractor will be finished with the winter work. When the soils dry out in the spring, the contractor will complete final grading and restoration of the disturbed soils. The contractor will also perform maintenance, as needed, on the vegetation and trees planted last spring/summer.

If you have any questions related to the project please contact me at 612-554-6974.