



MESSAGE FROM THE CITY MANAGER



The Administration Department of a city is not often a highly visible part of local government. In St. Anthony we have our own Fire Department and Police Department, our Public Works staff is all around the city every day, and we have two municipal liquor stores, that all do a terrific job of promoting the brand of the Village.

Although Administration tends to be in the background, much work is done continually to support all City functions, both the Parks & Environmental and Planning Commissions, and the City Council.

The rest of this brochure, and the supplemental details on the City's website shows the work done diligently, behind the scenes each day to keep the business of the City going without interruption.

This is all based on our commitment to the City, as articulated in our Core Values:

S.E.R.V.I.C.E. is an acronym for the values of:

Supportive
Helpful, to citizens and fellow employees, action oriented, non-bureaucratic

Effective
Competent, productive, skilled

Responsive
Dependable, accountable, customer and coworker-oriented

Visionary
Anticipate problems holistically, future oriented, plan ahead

Innovative
Creative, inventive, knowledgeable

Courteous
Professional, approachable, sensitive

Exemplary
Ethical, honest, sound

My thanks goes out to all on the Administration team for their hard work in 2021 and dedicated service to the Village!

ELECTIONS



During the 2021 Municipal election, 32% of registered voters in St. Anthony voted.

Ramsey County administers elections for all of St. Anthony. New in 2021, in person absentee voting was no longer available at City Hall and instead voters could vote absentee at a Ramsey County early voting location.

Voters continue to have multiple options for voting, including:

- Vote by mail
- Vote in person at your precinct on Election Day
 - Hennepin County Precinct 1-Autumn Woods, 2600 Kenzie Terrace
 - Hennepin County Precinct 2-Community Center, 3301 Silver Lake Road
 - Ramsey County Precinct 1-The Landings, 2551 38th Avenue
- Vote in person absentee at a Ramsey County voting locations.

Visit savmn.com/elections for more information



- 612-782-3301
- city@savmn.com
- 3301 Silver Lake Rd, St. Anthony, 55418
- savmn.com/Administration



CITY COUNCIL & COMMISSIONS SUPPORT



The Administration department works closely with the Mayor, City Council, Planning Commission, and Parks & Environmental Commission, preparing meeting agendas, minutes, resolutions and ordinances.

During 2021, we continued to conduct our regular meetings adapting to the changing environment due to the the COVID-19 pandemic. We started off the year with virtual meetings and then transitioned back to in person meetings while allowing the public to attend via Zoom.

Below are our meeting statistics for 2021:

- 40 City Council meetings
- 102 Resolutions passed
- 5 Ordinances adopted
- 7 Planning Commission meetings
- 4 Parks & Environmental Commission meetings

Agenda Center

New in 2021 we implemented a new feature on our website, called Agenda Center. This new feature allows users to sign up to receive notifications via email/text when new City Council and Commission packets are posted.

COMMUNICATIONS



All city departments and staff strive to inform and engage our community through promoting all the good things happening in our community.

Our communications department consists of the Assistant to the City Manager and our part-time Communication Coordinator, that is shared with our school district.

In 2021 we created a Communications Plan to to help guide the tools we will use, priority order for communications, social media strategies, crisis communications and communication goals and strategies for the next year.

Our Assistant to the City Manager is responsible for overseeing the city's communication efforts. Our communications department hosts our monthly news sharing and social media team meetings which includes a representative from each department. Our communications department maintains the annual news sharing and event calendar, serves as the webmaster for the city's website, manages the city's social media sites, publishes the city's quarterly newsletter *VillageNotes*, and provides communication support to all departments.

Over the last year we worked to strengthen our comprehensive approach for communications by creating our communications plan document, launching a Facebook page for the Administration Department, adding an Agendas and Minutes module to our website to allow residents easy viewing of City Council and Commission packets as well as opt in notifications for when packets are posted, and researching and providing recommendations for a community survey vendor.

We also completed a website redesign to give our website a fresh new look!

- @CityofSAV
- @CityofStAnthony
- @City of St. Anthony Minnesota

HUMAN RESOURCES

Organizational Strength
St. Anthony has approximately 129 staff members. This includes full-time, part-time, seasonal, and our volunteer staff (police reserves). We are proud to have extremely dedicated and talented staff who care deeply about our community. We continue to foster a culture that appreciates our staff and supports professional growth.

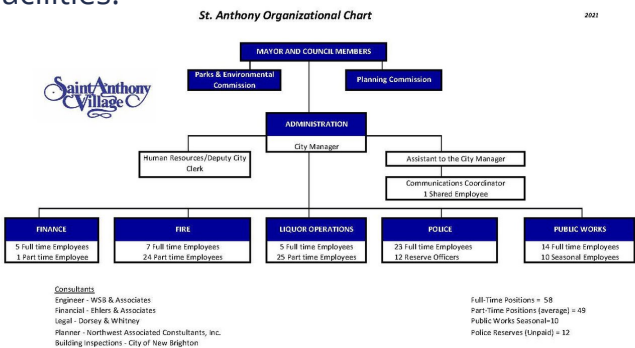
Promotions
Jeremy Gumke, Public Works Director
Nicole Miller, Assistant to the City Manager

New Employees
Jennifer Doyle, Human Resources Coordinator/Deputy City Clerk
Zach Lundberg, Public Works Superintendent
Josh Hudson, Liquor Clerk
Jesse Wolfe, Parks Maintenance
Trenton Sax, Part Time Accounting

Spirit of St. Anthony Award
This award provides staff an opportunity to honor their peers who demonstrate the characteristics of SERVICE: Support, Effective, Responsible, Visionary, Innovative, Courteous, and Exemplary. The 2021, the Spirit of St. Anthony Award was presented to Mary Piper of our Liquor stores.

Diversity, Equity and Inclusion Team
In 2021, we continued to focus on our commitment to racial equity through service delivery. We continued our participation in Government Alliance on Race & Equity. New this year we partnered with Just Deeds, to help our residents in Hennepin County remove restrictive covenants from their property. This year we also adopted Indigenous Peoples Day as an observed city holiday.

Safety Committee
Our staff led safety committee continued to meet throughout this last year, reviewing and making recommendations regarding, workplace safety, best practices for communicating safety to employees, and conducting safety inspections at city facilities.



SUSTAINABILITY

Maintain high standards
During 2021, we continued to maintain our certification as a GreenStep 5 city. The 5th step is the highest level that can be achieved through the GreenStep Cities program.

We also continued with our Tree City certification through The Arbor Day Foundation.

Clean-Up Day
In the spring, we were able to hold our annual clean-up day for residents to dispose of items such as appliances, electronics, construction debris, tires and batteries for a small fee. Other services such as document shredding, recycling light bulbs, and clothing were available at no charge. In 2021, we had 147 cars participate in Clean-Up Day.

Tech Dump
In the fall of 2021, we were able to once again offer a separate recycling event for residents to dispose of electronics. This year we collected 2,433 pounds of electronics to be recycled in partnership with Tech Dump.

Food Scraps Collection (Organics Recycling)
Our organics recycling drop off site continues to be heavily utilized. In 2021, we increased the frequency of emptying the dumpsters from once a week to twice a week. City staff collaborated with Ramsey County in 2018 to implement this drop-off site.

Organized Collection contract
In 2015, the city began a five year agreement with three haulers for organized collection. That contract has since reached its maximum allowed extensions, and will come to an end April 1, 2023. Staff will explore options for a single hauler to provide organized collection and options for recycling organics.

COMMUNITY DEVELOPMENT

Economic Development
Since 2019, Stephen Grittmann of NAC, Inc. has served as the St. Anthony consultant planner. Stephen serves as the city planner, and as the staff liaison to the Planning Commission.

In 2021, the city saw an increase in multi-family redevelopment. During the year, the city approved a 135 unit senior housing project at 2501 Lowry Avenue, as well as the construction of a new Bremer bank building at 2654 Kenzie Terrace, and a 76 unit multi-unit housing project at 2401 Lowry Avenue.

Census Results
The Metropolitan Council released the 2020 Census results in the fall of 2021. This data shows St. Anthony has experienced a 12.5% increase in population since 2010, with our current population at 9,257.

Building Department
2021 was an exception to the norm in regards to residential building permits. The significant increase in permit valuation was due to the three multi-unit housing projects currently in construction.

- The Ruby-3740 Silver Lake Rd
- Stinson Apartments-3725 Stinson Blvd
- Hayden Grove Senior Living-2601 Lowry Ave

2021 Building Department statistics:

| | |
|------------------------------|--------------|
| Permits Issued | 1177 |
| Permit Inspections | 1070 |
| Permit Valuation-Residential | \$77,545,545 |
| Permit Valuation-Commercial | \$3,852,065 |

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2021 ADMIN ANNUAL REPORT

St. Anthony Village has a Council/Manager form of government. The City Manager is appointed by the City Council and serves as the Chief Executive Officer for the City. The City operates under the Statutory Plan B form of government, which gives the Council responsibility for policy and legislative activity, but delegates the administrative duties to the City Manager.

On an annual basis, the City Council and staff attend a Strategic Goal Setting in January. During this retreat, department heads, consultant staff, city commissions, representatives from the League of Minnesota Cities (LMC) and Metro Cities, as well as other guests administrators/managers from other cities.

The council brings forward concerns and ideas they have heard over the year from residents, business owners, and their respective membership organizations. From here, the Council and City staff work together to develop the City's pyramid of goals for the year. *View the pyramid at savmn.com/pyramid.*

This annual report summarizes the Administration Departments primary accomplishments for 2021.